

TN/34/2010

EXPRESSION OF INTEREST FNPF PANEL OF PREFERRED SUPPLIERS

The Fiji National Provident Fund invites written Expressions of Interest from suitably qualified LOCAL Firms to be part of the Fund's Panel of Preferred Suppliers in the following areas:

1. Small Building and Fitout Works below the value of \$20,000
2. Provision of Electrical Services
3. Provision of Plumbing & Waterproofing Services
4. Supply & Installation of Air Conditioning Units
5. Supply of Office Furniture & Equipment
6. Supply & Servicing of Electronic Doors
7. Supply and Servicing of Roller Shutters and Grills
8. Supply of Cleaning Chemicals & Health Hygiene Services
9. Supply & Installation of Carpets & Blinds
10. Provision of Locksmith Services
11. Fire Alarm Installations
12. Provision of Septic Tank Bailing & Waste Management Services
13. Provision of Pest Control Services
14. Supply and Installations of Glass & Aluminum Framing Works
15. Carpet & Tile Cleaning Services
16. Exterior Wall & Window Cleaning Services
17. Office Cleaning Services

All approved service providers will be selected for a three (3) year term and their performance will be subject to annual review. Please contact our Manager Properties, Mr. Sailosi Uaniceva all other details pertaining to this EOI, on telephone 323 8478 or mobile 999 8006 or email SailosiU@fnpf.com.fj during business hours

All expression of Interest shall include the following in the submission;

1. A detailed company profile;
2. Bankers details;
3. Shareholders details;
4. Appropriate Insurance details;
5. OHS compliance details;
6. Trade references.

All submissions are to be in sealed envelopes and clearly marked: **'CONFIDENTIAL "Expression of Interest: [Item no] & [description of service from the List above] "** and placed in the Box provided at the FNPF Head Quarters, Level 3, Provident Plaza, Podium 2, 33 Ellery Street, Suva, Fiji.

**The EOI should be addressed to:
The Chairman, Tender Committee A
Fiji National Provident Fund
33 Ellery Street
Private Mail Bag
Suva**

This EOI closes on **Tuesday, 27th July, 2010 at 4:00pm.**

Late, faxed or emailed submissions will not be accepted. FNPF reserves the right to accept, reject or negotiate with one or all bidders.

For all other EOI enquiries, please contact Acting Manager Administration, Mr. Jovilisi Sovita on telephone 323 8263, mobile 999 8603 or via e-mail: JovilisiS@fnpf.com.fj.

**FNPF CONTRIBUTION DEFAULTERS WILL NOT BE
CONSIDERED FOR THIS EOI**

FIJI NATIONAL PROVIDENT FUND

Private Mail Bag, Suva. Telephone: 330 7811. Fax: 330 7611.

Website: www.myfnpf.com.fj

All correspondence to be addressed to the
General Manager & Chief Executive.

